###  Job description

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| **Green Finance Development Manager** |
| **Immediate team** | Oxfordshire Local Nature Partnership |
| **Service team** | Strategic Partnerships |
| **Line manager’s job title** | OLNP Manager |
| **Number of direct reports** | None |
| **Salary and grade**  | £51,005 - £56,821 per year, Grade 7 |
| **Duration of role** | Fixed term contract for 18 months |
| **Hours per week** | Full time (37) |
| **Location** | The designated office base is Abbey House, Abingdon. The councils operate in a truly flexible, and hybrid way where the focus is on outcomes not where you work. However, attendance at Oxfordshire County Council offices in Oxford will also occasionally be required  |
| **Employing council** | South Oxfordshire District Council |
| **Probationary period** | Six months |
| **Notice period** | Two months  |
| **Annualised hours apply** | Yes |
| **DBS check required** | No |
| **Date job description updated** | 22/09/25 |

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| **About the role and what we’re looking for** |
| Oxfordshire is at an exciting point in its green finance journey, with a Green Futures investment prospectus, a nature finance strategy, emerging natural capital market, and the recent establishment of the Oxfordshire Nature Recovery Fund.Hosted by Oxfordshire Local Nature Partnership, a national leader in nature finance and nature policy advocacy, this role will work closely with Oxfordshire County Council and others to create the conditions necessary for green finance to be deployed at scale in Oxfordshire to help achieve strategic economic, environmental and social goals.The Green Finance Development Manager will develop investment proposals and define an offer of support to enable selected projects to bring forward sound business cases for investment. This may include application of commercial appraisal methods; building financial models; researching the sustainable energy and natural environment investment markets; identifying and engaging investors.The role will focus on:* Delivering a funding strategy encompassing a variety of routes to market for nature and net zero projects, including supporting the shovel-readiness of an existing project pipeline
* Full establishment of the Oxfordshire Nature Recovery Fund and other related projects
* Creation of Nature Finance toolkit (e.g. registries, standardised documentation/template agreements, insurance market support).

**Main duties and responsibilities****Funding Strategy**1. Work with a high degree of autonomy to bring investment proposals to fruition
2. Provide projects with support and resources to progress on their investment-readiness journey, including business case development
3. Lead on investment raising activities, including developing an approach to bundling projects to balance projects with different ROIs.
4. Manage experts in relevant fields to support the delivery of projects; using appropriate channels to second temporary resources, recruit fixed term or permanent staff, hire agency contractors, and secure resources from third parties.
5. Support due diligence workstreams with relevant parties
6. Support the wider team to ensure that financial and commercial risks associated with projects are effectively managed

**Oxfordshire Nature Recovery Fund**1. Support partners with full establishment, and operational management, of the Oxfordshire Nature Recovery Fund, including governance, compliance, fundraising strategy, and operational design and management.
2. Manage the delivery of projects such as ONReF from inception through early-life support to handover into business-as-usual operation; utilising a variety of approaches to deliver both simple projects and large, complex and high value projects
3. Manage experts in relevant fields to support the delivery of projects; using appropriate channels to second temporary resources, recruit fixed term or permanent staff, hire agency contractors, and secure resources from third parties

**Green Finance Toolkit**1. Develop models, tools and templates to support the development of commercial cases for investment, including aggregating similar projects into a portfolio to take to market

**General**1. Coordinate the Nature Finance subgroup of Oxfordshire’s Local Nature Partnership, in liaison with the LNP Manager and chair of the subgroup
2. Work with regional and national green finance experts, eg in the SE Net Zero Hub, Green Finance Institute and National Wealth Fund
3. Promoting a positive image of the councils
4. Leading by example in modelling the conduct, behaviour and values expected of the councils’ employees
5. Taking initiative for solving issues and problems
6. To cover the duties of the OLNP manager, if required i.e. when the OLNP manager is unavailable through sickness, annual leave or has conflicting appointments
7. Representing all councils equally and without bias to all outside bodies

The duties may vary from time to time without changing the nature of the post or the level of responsibility and the post holder may also be required to carry out any other duties appropriate to the grading of the post.  |
| **About you** |
| **Your essential qualifications** * A degree in a relevant subject, or other higher-level professional qualification or equivalent demonstrable vocational experience

**Your essential skills, knowledge and experience** * Strong understanding of the principles, drivers and challenges associated with green finance, for nature and climate
* Experience in commercial appraisal of investment propositions, including creating bespoke financial models for projects, risk modelling, loan financing and contract management
* Highly developed skills in partnership working, with strong facilitation skills, a personable approach and an ability to influence
* Ability to provide financial advice across a range of complex projects, representing issues clearly and persuasively both internally and externally
* proven experience of securing investment and funding for green initiatives

**If you have the following experience or qualifications – it’s a bonus** * Political awareness
* Ability to communicate complex information in a concise and engaging way
* Understanding of the challenges faced by farmers/landowners
* Experience of working within the sustainability sector
* Experience establishing investment funds with loan making capabilities

**Your style and behaviours*** Energetic, determined, innovative, solutions-focussed with ability to prioritise and adapt
* an inclusive team player who can achieve performance and results individually and through others
* aware of own strengths and weaknesses and committed to addressing areas for development
* Comfortable engaging with stakeholders at all levels across all sectors, including Local Authority officers, farmers, businesses and investors
* aware of own strengths and weaknesses and committed to addressing areas for development
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| **Work related requirements:** |
| This role has been identified as public facing in accordance with Part 7 of the Immigration Act 2017; the requirement to fulfil all spoken aspects of the role with confidence in English applies. | No |
| Politically sensitive post | Yes |
| DBS check required | No |
| Full driving licence and use of a car for work | No |
| This role requires you to drive a company vehicle for work | No |
| **About us** |
| **Our Vision**We are customer focused and approachable. We are honest and open and are committed to providing high quality cost-effective public services.**Our Values**A close up of a text  Description automatically generatedA close up of a sign  Description automatically generatedA yellow and black text  Description automatically generatedA close up of a sign  Description automatically generatedA close up of a logo  Description automatically generatedOur vision and values are important to the councils, and we expect you to support them and embed them in the way we work. |
| **The benefits we offer** |
| * A basic 25 days **annual leave** per annum, rising to 30 days after five years.  You also have all the bank holidays to look forward to and time off between Christmas and New Year.
* **Flexible working and annualised hours** – a flexible approach to work that our employees love!
* **Salary pay awards** – most jobs give scope for a pay increase after six months or the following April (depending on your start date) and we also review salaries each April.
* A generous career average **pension** scheme which includes life insurance of three times your salary
* The opportunity to **purchase a bike** through Cyclescheme (cheaper than directly through a store) so that you can cycle to work!
* Various schemes to **keep you healthy** (reduced gym membership, free swims, free eye tests for DSE users and more)
* We give you two days per year to **volunteer** within the local community.
* A range of resources, support, and activities to help you maintain your **wellbeing** including a monthly wellbeing hour in addition to annualised hours (the ability to work flexibly as long as, over the course of the year, you complete your contracted hours) and annual leave.
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| **How to apply** |
| Having read about our role if you have any questions please email Matt Whitney at matt.whitney@southandvale.gov.ukIf this job excites you please complete our online application at <https://myrecruitment.southandvale.gov.uk/>We look forward to hearing from you. |